

ATLANTIC BUSINESS FORUM - REGISTRATION FORM

Individual participant:

Participant in a group:

PARTICIPANTS' DATA :

Name of the participant * : _____
 Occupation : _____ Employer : _____
 Address : _____
 City : _____ P.O. box: _____ Country : _____
 Name of the Person to contact: _____
 Telephone : _____ - _____ Fax: _____ - _____
 E-mail * : _____ Mobile : _____ - _____
 Activity of the employer : _____ Website: _____
 E-mail for sending invoice: _____ Taxpayer No.: _____

If it is different from the participant data above

BILLING DATA :

Name of the participant * : _____
 Occupation : _____
 Employer : _____
 Address : _____
 City : _____ BP: _____
 Country : _____
 Name of the Person to contact: _____
 Telephone : _____ - _____
 Fax: _____ - _____
 E-mail * : _____
 Mobile : _____ - _____
 Activity of the employer : _____
 Website: _____
 E-mail for sending invoice: _____
 Taxpayer No.: _____

Welcome Reception : Yes
 No

Nr Pax:

Dinner «Flavor of Cabo Verde» : Yes
 No

Nr Pax:

Hotel: Yes
 No

Nr Pax:

Room : Single
 Double

Welcome tour: Yes
 No

Nr Pax:

Institutional meetings : Yes
 No

Gala Dinner: Yes
 No

Nr Pax:

* Required fields - all correspondence will be sent by e-mail.

According to your participation options, please fill in the following table: **

	Value	VAT rate	Value + VAT
Participation cost	€	%	€
Booking fee paid at time of booking	€	%	€
Sub Total	€	%	€
TOTAL REQUEST			€
Initial payment up to	15-04-2023	%	€
Remaining payment until	15-06-2023	%	€

**To consult the participation cost table, please access the following link: www.emergys.pt/register/costs/

Payments and deadlines :

Booking fee: € 125.00 Per pax paid at time of booking;
 Until May 15, 2023, the value indicated for each type of cost;
 From May 16 to May 30, 2023, the amount indicated for each type of cost increased by 15%;
 From June 01 to June 30, 2023, the value indicated for each type of cost increased by 20%;
 After July 01, the value indicated for each type of package increased by 25%.

Once completed and signed, this form must be sent within the stipulated time to finance@emergys.pt. One form must be considered for each participant. If there is a companion, this must be indicated in the number of Pax. Each companion benefits from a 5% (five percent) reduction..

_____/_____/_____
 / Place / / Date /

 / Signature /

USEFUL INFORMATION:

1. Citizens from certain countries are exempt from visas to enter and stay in Cabo Verde for a certain period. However, under the terms of the law, it is mandatory to pre-register at least 5 days before the start date of the trip, on the platform www.ease.gov.cv. An airport tax is due and must be paid directly to the competent authorities, at the airport of arrival: approximately € 31.00.
2. The booking fee is non-refundable and may be deducted from the participation fee.
3. If a correctly registered participant (payment made) is unable to participate in the event, he/she may transfer his/her registration to a third person. For this purpose, that person must be fully identified.
4. The Organization has negotiated with its partners to offer the participants of the events the best rates for hotels, flights and restaurants in Cape Verde.
5. The price of the package presented corresponds to the participation of 1 Pax. For groups (minimum 10 people), official delegations or government entities, the Organization must be contacted for specific treatment.
6. The accommodation considered in this package is on the list of hotels included in the general information of the event (www.hotels.emergys.pt/)
7. The detailed program is available at www.atlanticbusinessforum.com/.
8. This package is intended for international participants.
9. Any requested modification will be reflected in the price of the package.
10. In cases where the official air carrier does not serve the planned route, the Organization can help for organizing the trip with another line.

REGISTRATION INSTRUCTIONS:

1. The participant must complete the online form www.emergys.pt/register/online/bf/, indicate the reference of the chosen package, attach the payment receipt and submit it.
2. As an alternative to online registration, the participant must access the registration form provided at the following link: www.emergys.pt/register/form/bf/, choose the desired Pack, complete the registration form, sign it and attach it to the proof of payment and send it to e-mail: finance@emergys.pt.
3. Students, teachers, researchers, environmental technicians and farmers must attach proof of these qualities in order to benefit from the special conditions, which are provided, when accessing the Event. Proof is required upon registration.
4. Registrations made up to May 15, 2023 may be paid up to 3x, without interest. All payments made after this date must be made in full in a single payment.

_____, ____/____/____ _____
/ Place / / Date / / Signature /

REGISTRATION EFFICIENCY

1. Complete the online registration form www.emergys.pt/register/online/bf/.
 2. Complete the registration form the link: www.emergys.pt/register/form/bf/,
 3. Payment of the registration fee via one of the options available at the link: www.emergys.pt/register/payment/.
- The participant will receive a confirmation of his registration by e-mail.

REFUND POLICY FOR VALUES PAID:

1. More than 30 days from the date of the event refund of 100% the amount paid, with deduction of the reservation fee paid.
2. Up to 30 days before the date of the event: refund of 80% of the amount paid.
3. Up to 20 days before the event: refund of 40% of the amount paid.
4. Up to 15 days before the event: refund of 20% of the amount paid.
5. Less than 15 days before the event: no refund will be made for the amount paid.
6. In the event of force majeure, the free substitution of a registration for another participant is authorized, provided that it is requested in writing, at the latest fifteen (15) days before the date of the event. In this case, there is no right to refund any amount paid.
7. If the participant, for whatever reason, is unable to meet the deadlines defined by the Organization for the various stages of the organization of his participation in the event, the Organization declines all responsibility if all or part of the services are not provided.
8. All bank charges due under transactions for the purpose of payments shall be borne by the participants.
9. The cost of the "Events Package" includes the right to participate in the fair entitled «**FLAVOURS OF CABO VERDE**» and with a stand measuring approximately 3m x 3m.
10. All participants in the event can participate in the fair entitled «**FLAVORS OF CABO VERDE**», regardless of their geographical origin or nationality, within the limits of the capacity of the available space of the fair.

BANK DATA :

BANK ACCOUNTS IN CVE : – Cape Verde

Event name : Atlantic Business Forum

Bank Website : www.bancobai.cv

Bank address : Praia City

Country : Cape Verde

Account Nr : 1001 0001 5496 009

Currency : CVE

NIB: 0008 1001 0001 5496 0090 7

IBAN: CV64 0008 1001 0001 5496 0090 7

SWIFT: BAIPCVCV

BANK ACCOUNTS IN EUR – Cape Verde

Event name : Atlantic Business Forum

Bank Website : www.bancobai.cv

Bank address : Praia City

Country : Cape Verde

Account Nr : 1001 0001 5496 014

Currency : EUR

NIB: 0008 1001 0001 5496 0148 9

IBAN: CV64 0008 1001 0001 5496 0148 9

SWIFT: BAIPCVCV

BANK ACCOUNTS IN USD – Cape Verde

Event name : Atlantic Business Forum

Bank Website : www.bancobai.cv

Bank address : Praia City

Country : Cape Verde

Account Nr : 1001 0001 5496 015

Currency : USD

NIB: 0008 1001 0001 5496 0158 6

IBAN: CV64 0008 1001 0001 5496 0158 6

SWIFT: BAIPCVCV

BANK ACCOUNTS IN EUR - Portugal:

Event name : Basalt Conference

Bank Website : www.novobanco.pt

Bank address : Lisbon

Country : Portugal

Account Nr : 0005 7056 7193

Currency : EUR

NIB: 0007 0000 00570567193 23

IBAN: PT50 0007 0000 0057 0567 1932 3

SWIFT / BIC: BESCPTPL

_____/_____/_____
/ Place / / Date /

/ Signature /